



King George V School

Parents, Teachers, Students Association Limited

1st Floor Peel Block in classroom P13, Monday 8th March 2010, 5:45–7:20pm

Apologies were received from: Janet Mackett, Connie Kwan, Fiona Bojan

Attendance: Philoria Ng, Fiona Yao, Sarah Cook, Louie Win, Anita Samtani, Richard Bradford, Helena Vincent, Colin Dyson, Marc Castagnet, Ed Wickins, Emily Ho, Peter Lau and Karin Broeksmit.

The meeting was called to order at 5:50pm by Sarah Cook, Chair.

1. Draft Minutes of February 3rd PTSA Executive Committee Meeting approved

The draft minutes of January 13th PTSA meeting were approved and seconded. A copy of these minutes will be filed in the PTSA office.

2. Night Market

Notes: The Chair thanked everyone for their support for the Night Market preparation and mentioned the decision for wet or dry plan will be announced on Wednesday 10th March.

Raffle tickets – We printed a total of 3000 booklets and handed out 1900 inclusive of both staffs and students. We have still got 700 booklets of raffles outstanding. That leaves us with about 1000 booklets to sell on the night, 2 committee members volunteered to help sell some tickets on the night as well.

We hired Amy to help administrator with handling the raffle tickets and each day after Amy leaves the administrator will send the list to business manager for further follow up. It was suggested that the principal can help remind students of any outstanding raffle tickets from the middle school whilst the student reps could help with the senior school.

NM Stalls – We have 4 main stakeholders, they are:

Volunteers

Food stalls

Commercial stalls

Student stalls

Other related matters

- It was mentioned that football will still go on even if it is raining. Trophy presentation will be presented at 8:15pm.
- It was mentioned that there will be a charity auction in the hall from 8.30-9.00pm. There are about 6 main auction prizes and it will take approximately 25 minutes. A teacher rep offered another auction prize: to cook a meal for 6. The charity auction will be run by Brian Hodgson, a professional auctioneer and parent. All funds raised from the auction will be directly given to the Haiti Disaster Relief Fund.
- Our liquor licence permits us to sell drinks till 10pm, thanks to KCC for their support with the licence application. All stalls will close at 9pm.
- We are missing volunteers for the white elephant stall, so if anyone is available please inform Helena.
- It was mentioned that the school has a safe for us to put money after the NM. We will deposit the money to the bank on Saturday morning.

3. Product Research

Product Research sub-committee: It was noted that due to travel commitments, a meeting of the product research sub-committee had not taken place before the PTSA meeting (8th March). However, it is intended that meetings of this group would take place before the main PTSA meeting. Therefore the next meeting would be at 5pm on 14th April.

Tsunami: We have not heard from Tsunami since last meeting so unable to update the committee on the progress and Colleen has been trying to push them for an answer. It was mentioned that a meeting is planned regarding this issue between the School and PTSA on the 19th March.

PTSA Shop: It was also asked what students wanted the PTSA to sell. A survey asking students what products they want to be sold in the PTSA shop had been carried out in 2009 and it was agreed that Administrator will circulate the comments to the committee. It was also mentioned that it is a good idea to go to other PTSA shops to see what they sell as the purchasing behavior will not differ much. PTSA Administrator to liaise with Karin and provide details of contact numbers/PTA administrators/PTA shop managers of other ESF secondary schools (West Island, Island, Shatin College and South Island) for further research. The Student reps will do a small survey and send their results to Karin and PTSA Administrator. PTSA Administrator to circulate these to the committee.

4. PTSA fees

ESF is implementing a new billing system and is planning to have the capacity to issue PTA bills as a part of the new enhancements therefore they need to confirm how much the PTSA membership fee will be for the year 2010-2011. It has been discussed to raise the fee to \$350 per family, as the extra \$50 can be used as reserve. If there are 1300 families that will be \$65,000 extra cash PTSA can reserve. However it was mentioned that parents may have some financial pressure as they need to pay an extra 5% for capital levy and school fees will increase. It was mentioned that out of the 16 schools, 10 of them have kept the annual membership fee at the same level as 2009-2010.

Note: Committee voted that the PTSA ordinary annual membership fee should remain at \$300 for the year 2010-2011

Fundraising: It was noted that KGV had liaised with Chinese International School about their success in fundraising events. CIS targeted to raise \$5 million but they end up raising \$20 million for the year. They had a 74% participation rate involved and targeted parents. They encouraged parents by asking what they like/do not like and parents felt involved with this approach.

ESF is also planning to appoint a fundraiser in the future but have not decided whether it will be on a strategic level or administrative level. It was noted that the KGV PTSA is slightly different as the goal is only to keep the shop running.

The Principal informed the committee that the success of fundraising would be to initially target our KGV parents and then to involve the KGV Alumni for support.

5. PTSA Events

12th February – Chinese New Year Lunchtime Celebration – We had a successful CNY celebration raising \$7,018. After deducting the expenses which included the Lion Dance from the Shaolin Martial Arts Society at HKUST, the net profit was \$2407. It was mentioned that at CWBS all students and staff at the school had to speak mandarin on the day and if they wanted to order food they had to speak in Mandarin. It was a huge success and those who could not speak the language asked for help for those who could speak the language. This is a fun and exciting way to celebrate

6. Report

Curriculum sub-committee meeting (25 Feb)

The introduction of laptop to the Year 7 & 8 students was a success as 20-30% of students used it for learning, which allowed work group spirit and social skills. This also showed an increase in efficiency and will probably introduce it to other year groups soon.

Note: A copy of the full report was asked to be sent to the committee.

Chair:

- It was noted that parent representatives on the school council (Kim Anderson, Susan Sams, Michael Lintern Smith and Sarch Cook) would be meeting EW to discuss issues 3 weeks before the SC meeting. A note of this meeting and the topics discussed was reported in the parent bulletin of 26 February. Items included the teaching of Mandarin, homework issues, parents evenings and STEP – new program at KGV. An email has been set up on Lionel for parents to contact these parent reps.

Student: (emailed to committee) it was noted that 14th April would be the last PTSA meeting that the student reps would attend in their capacity as student representatives. Holly Urquart, the new PTSA Student representative would come to the PTSA meeting in April.

Treasurer: (please see handout) the following areas were noted:

- We made a loss of \$28000, which is not surprising because we had the CNY holidays in between so not much sales. We also reimbursed for life memberships (\$300).
- The documents for the Octopus system have now been signed and the system will be implemented in April. We will keep the system anonymous so that parents and others can buy from the shop too.

Principal:

The following were noted:

- CIS group of parents are keen on student voice.
- Feedback from staff (positive)
- Draft report of the accredited minutes will be written for further action (external people)

Adjournment - the meeting finished at 7:20pm

Next Meeting The date of the next meeting will be April 14th at 5.45, 1st floor conference room SRC.