

**Minutes of the 145th School Council Meeting of KGV
Wednesday 1st December 2010 at 6.00 pm in Sarah Roe Centre 1/F Conference Room**

Present:

Council Members:	Paul Varty (PV)	Chairman
	Ed Wickins (EW)	Principal (Secretary)
	Marc Castagnet (MC)	Vice PTSA Chair
	Kim Anderson (KA)	Parent elected Representative
	Michael Lintern-Smith (MLS)	Parent elected Representative
	Susan Sams (SS)	Parent elected Representative
	David Grady (DG)	Staff Representative
	Catherine Han (CAH)	Temporary Community Representative
	Connie Hu (COH)	Staff Representative
	Robert McRobbie (RM)	Community Representative
	Roger Nissim (RN)	Community Representative
	Deborah Eaglestone (DE)	Staff Representative
	Paul Tattam (PT)	Staff Representative
In Attendance:	Pam Ryan (PR)	ESF Director of Education
	Sarah Howling (SH)	Vice Principal
	Michael Jia (MJ)	President of Student Council
	Melissa Zhang (MZ)	Head Girl
	Peggy Ng (PN)	Clerk
Apologies:	Heather Du Quesnay (HDQ)	ESF Representative
	Prem Kumar (PK)	Community Representative
	Justin Lo (JL)	Support Staff Representative

Items

Action

- KG 145.1 **Apologies**
- 1.1 Apologies were received from PK and JL. JL has resigned from the post as support staff rep.
 - 1.2 The Chair welcomed the attendance of Pam Ryan to stand in for HDQ, Marc Castagnet as PTSA rep and Sarah Howling as guest to present a report on Teaching and Assessment under the Principal Report.
- KG 145.2 **Minutes of the 144th Meeting held on 29th September 2010 (SC/1011/MM1)**
- 2.1 There was no comment on the minutes of the 144th meeting held on 29th September 2010, which were taken as approved.
- KG 145.3 **Matters arising from the Minutes**
- 3.1 EW confirmed that new targets have been set for bilingual diploma students.
 - 3.2 The CIS/WASC have now accepted that the school do not need to write the special report on Teaching and Learning, but just on facilities.
- KG 145.4 **Principal Report (SC/1011/2/1)**
- 4.1 Council received the report noted above.

Items**Action**

- 4.2 SH reported on the school's development of assessment procedures and there were questions about how this was communicated to parents. A data and assessment Parents' Evening will be taking place on 6th December 2010. Information shared will be put in the website after the Parents' Evening. It is suggested that the triangle diagram is published in the website or newsletter for the wider community. EW/SH
- 4.3 There was a discussion about the proposed Memorandum of Understanding to clarify the relationship between KGV fundraising and ESF funding of the school. It was agreed that, rather than formally approving a Memorandum of Understanding as proposed, the Chair would pursue his informal discussions with the Chief Executive to clarify the position and provide assurances in the long term. Proposals about how funds should be managed will be brought to the Strategic Development Committee. School Council are reminded to note the date of the Development Conference on 19th February 2011 at 9 am.
- 4.4 The School Council supported the Principal in establishing a development office and the appointment of a Community Development Manager to run this office. The Principal updated the School Council on progress in planning for the Gala Fundraising Dinner. And the Chair suggested the School Council should take a table in this dinner.
- 4.5 The Principal outlined the reasons behind the proposal to introduce the International Diploma as an alternative Applied Pathway which students for whom the IB Diploma is not suitable. ESF support for this which is being sorted. The Principal confirmed that if this support is not forthcoming the school would still introduce the International Diploma but there would be increased pressure on school staffing and facilities.
- 4.6 The Principal presented data about the pilot project on student feedback on teaching and learning. Suggestions were made about how this pilot could be extended across all learning areas. The Principal confirmed that the Leadership Team will be developing strategies to include these techniques in the future work.
- 4.7 The Principal commended the Access Learning Area for their planning and implementation of the recent inclusion workshops on the early closure day.
- 4.8 There was a discussion about the data on private tutoring. The survey has provided data that raises many questions. It was felt that more data now needed to be collected particularly in the senior school to see if the pattern changes in that age group. It was also felt that different questions could be asked in the future to find out some of the reasons for the pattern that is shown. EW to discuss with the parents group to follow up. EW
- 4.9 School Council members are invited to the Carol Concert on 15th December in the hall.

Items**Action**KG 145.5 **PTSA Chairman's Report (SC/1011/2/2)**

- 5.1 Council received the reports noted above. MC briefed the meeting. He informed about the AGM next week which will elect the offices and updated the Council on various PTSA matters including the development of products and the development of facilities during the school development work.

KG 145.6 **ESF Report – Latest Report dated 8th November 2010 (SC/1011/2/3)**

- 6.1 Council received the reports noted above. In HDQ absence Pam Ryan, Director of Education briefed the meeting. She briefly updated the Council on some of the discussions about ESF finances that resulted from the recent ESF parent questions. There will be a workshop for parents about finances on 9th December 2010.

KG 145.7 **Reports of Sub-Committees**7.1 **Parents' Meeting (SC/1011/2/4)**

Council received the report noted above. KA briefed the meeting and highlighted issues of formal reporting, Parent's Evening Survey, BTech Information Evening.

There was a mention that the Policy to be followed when managing disciplined pupils will be followed up by Arnett Edwards, Vice Principal.

AE

Further to a discussion about language it was agreed that ESF should develop a policy for students with an existing proficiency in a foreign language other than Chinese.

EW

There was a parental concern on the recognition of Mandarin studies that Y9 students had taken. Pam Ryan to follow up with Xiao Ping.

PR

7.2 **Staffing Sub-Committee (SC/1011/2/5)**

Council received the report noted above. EW briefed the meeting and Council noted all the issues discussed in the meeting. The Chair reminded School Council that some of the issues are confidential.

7.3 **Premises Sub-committee (SC/1011/2/6)**

Council received the report noted above. RN briefed the meeting and it was noted that there had been further progress since this report. Information on utilities diversion, noise mitigation, traffic management, pedestrian management etc was presented by the Architect and will be shared with the colleagues and students later for feedback. Temporary classrooms on the volleyball court will go up in March.

Items

Action

7.4 Finance Sub-committee (SC/1011/2/7)

Council received the report noted above. EW briefed the meeting and Council noted all the issues discussed in the meeting. There were no issues raised.

7.5 Curriculum Sub-committee (SC/1011/2/8)

Council received the report noted above. PV briefed the meeting and updated the issue of essay writing skills and essay writing teaching. Judy Cooper is working on an audit of these skills through Leadership Team.

7.6 Strategic Development (SC/1011/2/9)

Council received the report and noted above. Issues were dealt with under the Principal Report. There were no matters raised.

7.7 Student Reps Report

MJ and MZ briefed the meeting.

- The Tripods forum has recently had a discussion on BTech, Challenge Week and Teacher Evaluation forms. There were lots of feedback which will then be consolidated and presented to the SLT.
- The new Head Prefects were selected and MZ informed about the interview process. The newly selected Head Prefects are as follows:

Jonathan Wan (Head Boy)	Elinor Stokes (Head Girl)
Rupert Phillips (Deputy)	Sunaina Ajwani (Deputy)
Jones Chan (Deputy)	Queenie Chan (Deputy)

As the new Head Prefects and Student Council President have now been selected they will be invited to accompany Melissa and Michael at the March meeting.

EW

KG 145.8 Chairman's Business

8.1 There was no Chairman's business.

KG 145.9 Any Other Business

9.1 KGV A Grade Rugby final will be held on 9th December at 6 pm at Football Club. The Alumni would love to know about such information and EW to think about how to relay the message.

EW

KG 145.10 Date of next Meeting

10.1 The date of next meeting is scheduled for 16th March 2011 in the Sarah Roe Centre Conference Room at 6:00 pm

All

The meeting ended at 8.02 pm.

Peggy Ng
Clerk to School Council