

**Minutes of the 139<sup>th</sup> School Council Meeting of KGV  
Wednesday 3<sup>rd</sup> June 2009 at 6:00 pm in Conference Room of SRC**

**Present:**

Council Members:	Paul Varty (PV)	Chairman
	Ed Wickins (EW)	Principal (Secretary)
	Andrew Sortwell (AS)	ESF Representative
	Robert McRobbie (RM)	Community Representative
	Roger Nissim (RN)	Community Representative
	Sarah Cook (SC)	PTSA Representative
	Kim Anderson (KA)	Parent elected Representative
	Deborah Eaglestone (DE)	Staff Representative
	David Grady (DG)	Staff Representative
	Paul Tattam	Staff Representative
	Ashley Tranter (AT)	Staff Representative
	Joy Man (JM)	Support Staff Representative
In Attendance:	Judy Cooper (JC)	Vice Principal
	Peter Lau (PL)	Head Boy
	Charles Wang (CW)	President of Student Council
	Peggy Ng (PN)	Clerk
<b>Apologies:</b>	Catherine Chan (CC)	Parent elected Representative
	Michael Lintern-Smith (MLS)	Parent elected Representative
	Simon Tsang (ST)	Community Representative

**Items**

**Action**

KG 139.1 **Apologies**

- 1.1 Apologies were received from MLS, ST and CC.
- 1.2 The Chairman opened the meeting by welcoming the new people to the meeting; Paul Tattam as a newly elected Teacher Rep to replace Geoff Wheeler who has resigned from School Council, Judy Cooper as guest for one agenda item, and also Peter Lau, Head Boy and Charles Wang, President of Student Council as Student Reps.

KG 139.2 **Minutes of the 138<sup>th</sup> Meeting held on 25<sup>th</sup> February 2009 (SC/0809/MM3)**

- 2.1 There was no comment on the minutes of the 138<sup>th</sup> meeting held on 25<sup>th</sup> February 2009, which were taken as approved.

KG 139.3 **Matters arising from the Minutes**

- 3.1 SAT  
The issue has been raised to the ESF and is already on the agenda.
- 3.2 Mandarin certificates  
There have been examples of certificates being awarded in other ESF schools to acknowledge progress. KGV will keep this under review.

EW

**Items**

**Action**

3.3 Peace Memorial Scholarship meeting among the trustees took place. HSBC in UK had no problem with the School proposing changes to it and a letter will be sent to HSBC regarding this. An application in court in Hong Kong will then need to take place in order to get those changes. Advice from MLS on how to take this matter to court will be sought subject to the positive response from HSBC. It is also proposed to bring the administration to Hong Kong. It is hoped that this can be resolved in time to make an award for the next Speech Day.

EW

3.3 Sports Day – EW reported that there have been continuing discussions about the organisation of this event.

KG 139.4 **Principal's Report (SC/0809/4/1)**

4.1 Council received the report noted above.

4.2 **CIS/WASC**

The self evaluation is progressing well.

4.3 **11-16 Curriculum Proposal and New School Day Proposal for 2010/11 (SC/0809/4/1 - Appendix B)**

Council received Principal's Report Appendix B with six different proposals, staff feedback on initial two models, general staff comments about the two original models, Proposed Curriculum Model, School Day Proposal and Existing Curriculum. A wider consultation with parents, students and staff will be made later after the model has been further refined. It is hoped that a detailed proposal after the consultation can be finalised and brought back to Council in September 2009.

There was a general discussion on the proposals focusing on the following six points, and JC and EW answered questions raised by Council.

- A shortened day, once per week
- New arrangements for Tutoring, Assemblies and PSE
- A compulsory Creativity / Performance subject up to Year 11
- Three pathways with movement between
- Earlier choices to support IB Preparation in years 9 -11
- Detailed curriculum decisions delegated to Learning Directors within consistent school framework

Council noted that being unable to attend, MLS sent out an email in favour of a later start time of the school day. There was a general discussion on this on the basis of the School Start Time study. The Renaissance College (RC) have a later start time due to this specific reason. EW to find out from RC whether this is more productive or not. Council requested that the issue of start time be included in the consultation paper.

EW

EW

School Council agreed in principle the general direction of this proposal.

**Items**

**Action**

- 4.4 Bauhinia Bowl – KGV won the HK Inter Schools Sports Competition this year. Last time KGV won this was 1990.
- 4.4 School Council, PTSA Committee and friends of KGV are invited to a BBQ on 17 June to thank them for all the work done and support given to KGV.
- 4.5 EW briefed the Council on the situation of Ian Leatham who was back in UK and very poorly. The school community has raised up to the present time about \$170,000 for the cost of repatriation for the family. [post meeting notes: Ian Leatham passed away in UK on 3<sup>rd</sup> June 2009.]

KG 139.5 **PTSA Chairman Report (SC/0809/4/2)**

- 5.1 Council received the report noted above. SC briefed the meeting.
- 5.2 PTSA membership fee  
Collecting of membership fee will be administered by ESF in the future. PTSA needs to collect the fee for next academic year.
- 5.3 PTSA shop will be open during the summer holiday from 4<sup>th</sup> August from 9 am to 2 pm.

KG 139.6 **ESF Reports – Latest Report dated 27 March 2009 (SC/0809/4/3) and 5 May 2009 (SC/0809/4/4)**

- 6.1 Council received the reports noted above.
- 6.2 There are no matters arising from the reports.
- 6.3 Since this meeting may be AS's last meeting as ESF representative, the Chairman thanked him for his dedication and input and efforts for building a good relationship between KGV and ESF.

KG 139.7 **Reports of Sub-Committees**

7.1 **Staffing Sub-Committee (SC/0809/4/5)**

Council received the report noted above.

PT raised the concerns of the teachers' workload. EW had already raised this at the Committee of Principals that under the strategic plan there should be a commitment to increase funding for schools to allow smaller class size and contact ratio. One after school meeting per week is suggested. AT to look at the draft calendar and identify areas that will be crunch points next academic year and let EW know.

AT

There was another concern about visitors coming on site freely. The gatekeeper should be briefed about the procedures for monitoring people coming on to the school sites. EW to talk to Colleen Melvin.

EW

## Items

## Action

### 7.2 Premises Sub-committee (SC/0809/4/6)

Council received the report noted above. RN briefed the meeting.

Progress of site redevelopment is very good. There will be another meeting with the Architect on 17<sup>th</sup> June and hopefully this will come to a conclusion. The next step is to deal with the Building Authority for approval on basic structures so that we can put in the real budget to ESF.

A copy of the pictures of the new Art and Science buildings was tabled. They will be published in *Creativity@KGV* for a wider consultation and feedback.

### 7.3 Finance Sub-committee (SC/0809/4/7)

Council received the report noted above. AT briefed the meeting.

A copy of the Expenditure Request was tabled which supersedes the paper (SC/0809/4/8). AT reported that the procurement process was in order.

There was a general discussion on the expenditure of the projects particularly the 1-1 laptop programme. It was agreed that we could not change for example the prices charged for laptops because these prices have already been made public. The Council requested the Finance Sub-Committee revisit the cost issue a year from now to consider whether the sale price of the laptops should be increased to support infrastructure costs.

Finance  
Sub-com

ESF required KGV to identify how these reserves will be spent on capital items. Approval in principle had been given during the February meeting for the prioritised items. The problem is that these items now total more than the HK\$5.1 m available. The School Council approved the expenditure on prioritised items up to the total figure of reserves (HK\$5.1 m) subject to approval of the detailed figure by PV, EW, ST, AT in the next few days.

PV / EW /  
ST / AT

### 7.4 Student Reps Report

Student reps raised the questions and concerns of the calendar and students' workload. Council advised that these issues should be raised through the Student Council or the management at school level.

**Items****Action**KG 139.8 **Chairman's Business**

There was no report from the IB Diploma Sub-Committee. The need for the Committee was discussed at its last meeting. Subject to seeing the IB results of the first cohort, the relevance of the Sub-Committee no longer exists. The IB Sub-Committee will report back to Council in the September meeting with the results and the Committee will then be disbanded. That Sub-Committee will be retained and become a Curriculum Sub-Committee to deal with presentations and discussions on the school curriculum in a more detailed and relevant way.

KG 139.9 **Any Other Business**

There is no other business.

KG 139.10 **Dates of Meetings for 2009-2010**

The dates of meetings for 2009-2010 are as follows:

All

23 <sup>rd</sup> September 2009	Sarah Roe Centre 1/F Conf Room
25 <sup>th</sup> November 2009	Sarah Roe Centre 1/F Conf Room
10 <sup>th</sup> March 2010	Sarah Roe Centre 1/F Conf Room
12 <sup>th</sup> May 2010	Sarah Roe Centre 1/F Conf Room

PN to circulate the dates of the Sub-committee meetings with the minutes of this School Council meeting.

PN

The meeting ended at 8:03 pm.

Peggy Ng  
Clerk to School Council